

Who Should Attend This Workshop?

This workshop is recommended specifically for IT and Marketing Staff or those directly involved with providing information or communications whether it be in person, hard copy, electronic or on your website.

How Long?

This four (4) hour training program provides an in depth study of the Information and Communications Standard under the Integrated Accessibility Standard.

Overview

The new Integrated Accessibility Standards Regulation has established three specific standards; Information & Communications, Employment and Transportation as part of the Accessibility for Ontarians with Disabilities Act, 2005 (AODA).

This workshop helps IT and Marketing Staff to ensure that people with disabilities have access to sources of information in an accessible manner. This can include websites, brochures and materials that you generally make available to the public. This course will look at your requirements to create, provide and receive information and communications in ways that are accessible and how you go about doing it.

Workshop Outcomes

- Understand the legislated requirements of the Integrated Accessibility Standards with particular emphasis on the Information and Communications Standard
- Understand how accessible formats and communication supports need to be provided
- Learn what conversion ready documents mean
- Learn what an accessible website means and how to test for compliance
- Learn how to provide accessible communication
- Learn what accessible feedback includes
- Learn what workplace emergency response information is required

Workshop Modules

- Introductions and Clarification
- Understanding the Legislation
- Overview of the Information & Communications Standard
- Accessible Formats & Communications Supports
- Conversion Ready Documents
- Accessible Websites
- Accessible Feedback
- Emergency Preparedness