

All Day Workshop –Accessible LiveCycle Forms

9 AM to 3 PM

Are you responsible for the creation of accessible LiveCycle forms for the public or on your website? This one day intense course will help you learn how to create an accessible form using LiveCycle Designer.

Basics of Information and Communications Standard

We begin with an overview of the requirements of the Information and Communications Standard, which is part of the Integrated Accessibility Standards, legislated under the Accessibility for Ontarians with Disabilities Act, 2005

Creating LiveCycle Designer Forms

We will create an accessible LiveCycle form, saving it, adding graphics, text and drawing objects.

Working with LiveCycle Fields

You will learn how to insert text fields, drop-down menus, radio buttons, checkboxes, email submit buttons, grouping content, using custom objects and arranging the content.

Working with LiveCycle Tables

You will learn how to make an accessible table, edit it and add form fields.

Editing with LiveCycle Forms

You will learn tips and tricks on editing your forms, setting the tab order and ensuring the accessibility of your form.

Distributing LiveCycle Forms

There are a few ways you can distribute you form, we will view the various ways to distribute and view the data.